



**Experience**

Other tutoring experience: \_\_\_\_\_  
\_\_\_\_\_

Dates and subjects: \_\_\_\_\_  
\_\_\_\_\_

Campus Activities: \_\_\_\_\_  
\_\_\_\_\_

Honors and Awards: \_\_\_\_\_  
\_\_\_\_\_

**References (Please refer at least one professor):**

Name: _____	Relation: _____
Phone: _____	Email: _____
Address: _____	
Name: _____	Relation: _____
Phone: _____	Email: _____
Address: _____	
Name: _____	Relation: _____
Phone: _____	Email: _____
Address: _____	

**Citizenship:**

I attest under penalty that I am:

- \_\_\_ A citizen or national of the United States of America.
- \_\_\_ An alien lawfully admitted for permanent residence (Alien # A \_\_\_\_\_)
- \_\_\_ An alien authorized by the Immigration and Naturalization Service to work in the United States. (Alien # A \_\_\_\_\_) or (Admissions # \_\_\_\_\_)

I hereby attest that all information stated in this application is truthful and accurate.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Academic Tutor Employment Application

**Applicants Name:** \_\_\_\_\_

**To the recommender:**

The student named above is applying to be a tutor or supplemental instruction leader with the Upward Bound and Youth Toward Excellence Programs. Please take a moment to complete this recommendation form.

A. How do you know this student? How much contact have you had with them?

\_\_\_\_\_  
\_\_\_\_\_

B. Please assess the applicant based on each of the following traits. Circle your rating, using a low of 1 and a high of 5. Please answer only when you feel qualified, and add any comments you wish to make.

1. Knowledge of content: 1 2 3 4 5

\_\_\_\_\_

2. Ability to communicate: 1 2 3 4 5

\_\_\_\_\_

3. Sensitivity to problems and situations of others: 1 2 3 4 5

\_\_\_\_\_

4. Sense of responsibility: 1 2 3 4 5

\_\_\_\_\_

5. Friendliness and tactfulness: 1 2 3 4 5

\_\_\_\_\_

6. Self Confidence: 1 2 3 4 5

\_\_\_\_\_

7. Judgment and common sense: 1 2 3 4 5

\_\_\_\_\_

C. Based upon the attached job description, what qualifications do you think the applicant would bring to specific areas of the job as a whole, and why?

\_\_\_\_\_  
\_\_\_\_\_

D. Any further comments: \_\_\_\_\_

\_\_\_\_\_

Name: _____	Title: _____
Department: _____	Phone: _____
Email: _____	
Signature: _____	Date: _____